

Bramfield Parish Council

Minutes of the meeting held on 18 September 2018

1. **Pre Meeting Public comments and Questions**

No public attended the meeting

2. **Present:** John Wells (JW) (Chair), Guy Tucker (GT) (Vice Chair), Nick Savage (NS) Treasurer, Marietta Johnson (MJ), Chris Armstead (CA), Pam Rutherford (PR), Cheryl Jackson (CJ), Liz Hamilton (LH) Clerk

Michael McMullen (MM) – Councillor EHDC

3 **Apologies for absence**

Stella Johnson (SJ) Ken Crofton Councillor

4. **Declaration of interest**

None

5. **Minutes of the meetings held on 16th July 2018**

The minutes of the meeting were agreed. The Chair signed the minutes as a true record.

6. **Matters arising from the previous meeting**

- (a) Declaration of acceptance of office – JW signed the required declaration, LH countersigned
- (b) Village Sign – The PC confirmed the height of the sign to be 600 x 900, and engraved both sides The height of the sign would be approx. 2.5 metres. CA would confirm price and kindly offered to erect sign
It was agreed only one sign required and suggested location to be on the grassed area in front of the church wall. JW will contact the church to confirm they agree with the sighting.
- (c) Bury Lane Activity – JW noted that we have had continual contact with Kim Bowers and are awaiting her reply to our last email on the 4th September 2018. GT mentioned that everyone should email Kim Bowers to report activity. LH to email PC contact emails.MM requested copy
- (d) Grass Cutting
JW has confirmed that he has a contract with Stuart Kirkham to cut the grass till the end of 2018 at a cost of £42 per cut and a contract for 2019 being a total cost of £420-00 based on 10 cuts a year
- (e) Road Channel Cleanse

- JW confirmed on the 21st July an Inspector from EHDC came to the village, on the 28th July a reply came back that we would be having a sweep on the 5th October 2018, this would be carefully monitored
- (f) Road Drain/ Gulley clearing
JW reported that Highway's subcontract to Ringway, JW had received a reply that the contractor was still in the HRD area and the crew advised to attend Bramfield
 - (g) Recycle Point sign Bury Lane
The Recycle point sign has been removed by Highway's
 - (h) Fly Tipping notices
Justin Clerk from EHDC has confirmed that he has erected 2 signs around the village. JW is in continual contact for some more signs
 - (i) Grass Cutting Walnut Tree Memorial Grove
JW has organised the Walnut Tree grove area to be tidied up.
 - (j) Hedge Growth Boundary Sewage works Holly Grove Road
JW made contact with Thames Water, the hedge has now been cut.

6. **Financial Matters**
Bank Balance

Current Account £1623.81

Savings Account £6,306.17

Accounts for Payment

£60 - Litter Picking Feb 18 – July 18 - Sybill Button

£100 – Donation to Church for maintenance of the church yard, JW to obtain a receipt

£45 – CJ for organising the Car Park barrier to be mended. NS requested receipt

NS mentioned that with the New Homes Bonus reducing each year the PC should think about the Precept and a contingency plan for the future based on the PC annual spending

7. **Planning Application Notices**

2 Holly Grove Road has submitted an appeal.

8. **Correspondence**

East Herts Air ambulance asked for donations, the PC declined for this year.

9 **Any other Business**

HAPTC – Following joining the HAPTC and MJ meeting which proved very informative for the PC on various points. MJ will electronically forward the Good Councillors guide to the PC. LH to order 3x hard copies to be distributed to CJ PR & SJ

It was suggested that we should separate the AGM and the General public meeting over 2 meetings.
CJ noted that the trees in Holly Grove Road are over hanging a path, CJ will contact Highways.

Next meeting 16th October 2018 – 7.45pm
Subsequent to meeting now scheduled for Tuesday 23rd October

The Chair closed the meeting at 9pm.

Signed as a true record

Chair
Date: Tuesday 21st October 2018